

RHYMNEY COMMUNITY COUNCIL

Minutes of the Annual General Meeting held at Abertysswg Community Centre, Abertysswg, on Thursday 16th May 2019 at 6:30pm.

Present

Cllr. M. L. Thomas (Chairperson)	Cllr. D. Harse
Cllr. J. E. Hughes	Cllr. L. Dykes
Cllr. J. Bevan	Cllr. E. James
Cllr. H. Williams	Cllr. D. T. Williams

Apologies

Cllr. D. Bradley	Cllr. G. Oliver
Cllr. L. Gronow	Cllr. P. Oliver

In Attendance

Mr. G. O. Williams Clerk
Fire Fighter Christian Rowlands South Wales Fire Service
Crime & Anti-Social Behaviour Officer Claire Amor South Wales Fire Service

Apologies

Apologies for absence were received from Cllr. D. Bradley, Cllr. L. Gronow, Cllr. G. Oliver and Cllr. P. Oliver.

Declaration of Interest

Cllr. J. Bevan declared an interest in the appointment of Council's Internal Auditor for 2019/20. Cllr. J. Bevan took no part in the discussion thereon.

Declaration of Acceptance of Office – Elected Members (Councillors)

Code of Conduct – The Local Authorities (model Code of Conduct) (Wales) (Amendment) Order 2016 (no.2016/84) was adopted by Council and Members. Councillors duly signed an acceptance of office document.

Appointment of Chairperson for the Ensuring Year

Cllr. M. L. Thomas was proposed, seconded and unanimously accepted as Chairperson for the ensuring year.

Proposed. Cllr. D. Harse Seconded. Cllr. H. Williams

Cllr. M. L. Thomas duly signed the Chairperson's Declaration of Acceptance of Office.

Outgoing Chairperson's Report

Cllr. D. Harse thanked the Clerk Geraint Williams, and all members for their support and commitment during his year of office.

Incoming Chairperson's Address

Cllr. M. L. Thomas thanked all members for their support and for his selection. Cllr. M. L. Thomas went on to say that he was privileged to be selected as Chairperson

and that he would do everything possible to raise the profile of the Community Council during his year in office.

Appointment of Vice-Chairperson for the Ensuring Year

Cllr. H. Williams was proposed, seconded and unanimously accepted as Vice-Chairperson for the ensuring year.

Proposed. Cllr. J. Bevan Seconded. Cllr. D. Harse

Appointment of Leader of Council for the Ensuring Year

Cllr. J. Bevan was proposed, seconded and unanimously accepted as Leader for the ensuring year.

Proposed. Cllr. L. Dykes Seconded. Cllr. E. James

Appointment of Deputy Leader of Council for the Ensuring Year

Cllr. D. Harse was proposed, seconded and unanimously accepted as Deputy Leader for the ensuring year.

Proposed. Cllr. J. Bevan Seconded. Cllr. L. Dykes

To elect the appointment of Council's Standing Committees:

- Planning
- Policy and Resources

It was proposed by Cllr. J. Bevan that the standing committees be ended as all matters are now dealt with by full Council.

To consider the appointment of Representatives on the following Committees.

- a. Caerphilly C.B.C & Community Council 1 Plus the Clerk
 Liaison Sub-committee
 Proposed and Seconded Cllr. D. T. Williams.

- b. Community & Town Council Liaison Committee 2 plus the Clerk
 Proposed and Seconded Cllr D. T. Williams & Cllr. H. Williams.

- To consider Council's ex-officio representatives to.
- | | | |
|----|--|---|
| a. | Rhymney Day Centre Management Committee
Proposed and Seconded Cllr L. Dykes | 1 |
| b. | St David's Hall Management Committee
Proposed and Seconded Cllr. J. E. Hughes | 1 |
| c. | Abertysswg Community Centre
Proposed and Seconded Mrs. L. Gronow | 1 |
| d. | Ael-y-Bryn Community Centre
Proposed and Seconded Cllr. D. Williams | 1 |

To agree Council's Cheque Signatories for 2019/20

It was proposed and seconded that Council retain existing signatories:

- Cllr. D. Harse
- Cllr. H. Williams
- Cllr. M. L. Thomas

To consider the appointment of Council's Internal Auditor for 2019/20

It was proposed and seconded that Council reappoint the current post holder – Mrs Julie Richards.

Community Council Budget & Financial Reconciliation

The Clerk shared with Council a copy of Council's Budget for 2019/20. Following discussion, it was agreed that Council work within the following values. It was also agreed that the Clerk report quarterly against these indicative budget lines, highlighting where significant under / over spend is likely.

Income		Expenditure	
Approx. C/F 31/03/2019 Mainstream	£27,681.61	Clerk's Salary & On Costs	£13,000.00
Precept	£35,000.00	Chairperson Allowance	£00,500.00
Anticipated VAT 2018-19	£01,989.30	Councillor Expenses (15 @ £1,500.00)	£02,250.00
Grant for De-Fib Project	£02,000.00	Summer Scheme	£06,500.00
		Telephone & Broadband	£00,250.00
		Room Hire	£00,300.00
		Insurance	£00,600.00
		Stationery &	£00,750.00

		Postage	
		Website	£00,600.00
		Section 137 Grants	£05,000.00
		Dog Show x2	£00,800.00
		Christmas Events	£01,500.00
		Christmas Lighting	£10,000.00
		Audit	£00,600.00
		Defib Project	£10,000.00
Total	£66,670.91	Total	£52,650.00
Projected Balance Year ending 31.03.2020			£14,020.91

Community Council Financial Position Year Ending 31st March 2019

The Clerk provided Council with a high-level overview of the financial position for the year ending 31st March 2019. Within his report, the Clerk advised Council that he projected a carry forward amount of £27,681.61.

Section 137 Grant Aid Awards 2019/20

Following discussion, it was agreed the following values be retained for 2019/20.

- £300.00 Schools (6) *
- £200.00 Mayors Appeal
- £100.00 Local Groups (which include Children) i.e. Brownies / Guides
- £075.00 Local Groups (excluding Children). i.e. Community Centres
- £050.00 Out of Area / National Charities (as agreed by Council).

*In recognition of the recent Schools merger, it was suggested the Clerk confirm the accounting position of Idris Davies School prior to making the annual December award.

Community Council Summer Scheme 2019

Council agreed to set-aside £6,500.00 for the provision of a Scheme to be delivered in July / August 2019.

Moved. Clerk to work with Sport Caerphilly to develop a costed proposal for consideration and agreement at the June meeting of Council.

Moved. Clerk to agenda for the June meeting of Council.

Independent Remuneration Panel Recommendations 2019/20

Determination 40: All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.

Moved. Council acknowledged and adopted this determination.

Determination 43: Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties. Such

payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below:

- 45p per mile up to 10,000 miles in the year.
- 25p per mile over 10,000 miles.
- 5p per mile per passenger carried on authority business.
- 24p per mile for private motor cycles.
- 20p per mile for bicycles.

Moved. Council acknowledged and adopted this determination.

Determination 44: If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members at the maximum rates set out below on the basis of receipted claims:

- £28 per 24-hour period allowance for meals, including breakfast where not provided.
- £200 – London overnight.
- £95 – elsewhere overnight.
- £30 – staying with friends and/or family overnight.

Moved. Council adopted this determination, although acknowledged circumstances where this would be required would be extreme / infrequent.

Determination 45: Community and town councils can pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties as follows:

- Up to £54.00 for each period not exceeding 4 hours
- Up to £108.00 for each period exceeding 4 hours but not exceeding 24 hours

Moved. Council acknowledged and adopted this determination.

Determination 47: Community and town councils can provide a Civic Head payment to the mayor/chair of the council up to a maximum of £1,500. This is in addition to the £150 payment for costs and expenses.

Moved. Council acknowledged and adopted this determination, retaining the monetary value afforded to the Chairperson Allowance at £500.00. Council moved not to make a monetary award in recognition of the role of Leader in 2019/20.

South Wales Fire and Rescue

Fire Fighter Christian Rowlands and Crime & Anti-Social Behaviour Officer Claire Amor South Wales Fire Service provided Council with an overview of the issues faced by the Fire Service and the range of initiatives planned to address / educate. Fire Fighter Christian Rowlands and Claire Amor then answered questions from Council / Councillors.

Cllr. D. Harse thanked Christian Rowlands and Claire Amor for attending the meeting.

Meeting Closed at 19.25

