

## RHYMNEY COMMUNITY COUNCIL

Minutes of the Annual General Meeting held virtually by BT Meet Me on Thursday 8<sup>th</sup> October 2020 at 7pm.

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### **Present**

Cllr. H. Williams (Chairperson)	Cllr. D. Harse
Cllr. J. E. Hughes	Cllr. A. Davies
Cllr. J. Bevan	Cllr. D. T. Williams
Cllr. D. Bradley	

### **Apologies**

Cllr. L. Dykes	Cllr. G. Oliver
Cllr. L. Gronow	Cllr. P. Oliver
Cllr. M. L. Thomas	

### **In Attendance**

Mr. G. O. Williams	Clerk
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### **Apologies**

Apologies for absence were received from Cllr. L. Dykes, Cllr. G. Oliver, Cllr. L. Gronow, Cllr. P. Oliver and Cllr. M. L. Thomas. In the absence of Cllr. M. L. Thomas, Cllr. H. Williams assumed the role of Chairperson.

### **Declaration of Interest**

Cllr. J. Bevan declared an interest in the appointment of Council's Internal Auditor for 2020/21. Cllr. J. Bevan took no part in the discussion thereon.

Council unanimously moved to retain appointments made for 2019/20 in 2020/21, and for review at the next Annual General Meeting scheduled for May 2021. The following appointments therefore read as accurate for 2020/21.

### **Appointment of Chairperson for the Ensuring Year**

Cllr. M. L. Thomas was proposed, seconded and unanimously accepted as Chairperson for the ensuring year.

### **Appointment of Vice-Chairperson for the Ensuring Year**

Cllr. H. Williams was proposed, seconded and unanimously accepted as Vice-Chairperson for the ensuring year.

### **Appointment of Leader of Council for the Ensuring Year**

Cllr. J. Bevan was proposed, seconded and unanimously accepted as Leader for the ensuring year.

### **Appointment of Deputy Leader of Council for the Ensuring Year**

Cllr. D. Harse was proposed, seconded and unanimously accepted as Deputy Leader for the ensuring year.

**To consider the appointment of Representatives on the following Committees.**

- a. Caerphilly C.B.C & Community Council Liaison Sub-committee  
Proposed and Seconded Cllr. D. T. Williams. 1 Plus the Clerk
- b. Community & Town Council Liaison Committee  
Proposed and Seconded Cllr D. T. Williams & Cllr. H. Williams. 2 plus the Clerk

**To consider Council's ex-officio representatives to.**

- a. Rhymney Day Centre Management Committee  
Proposed and Seconded Cllr L. Dykes 1
- b. St David's Hall Management Committee  
Proposed and Seconded Cllr. J. E. Hughes 1
- c. Abertysswg Community Centre  
Proposed and Seconded Mrs. L. Gronow 1
- d. Ael-y-Bryn Community Centre  
Proposed and Seconded Cllr. D.T. Williams 1

**To agree Council's Cheque Signatories for 2020/21**

It was proposed and seconded that Council retain existing signatories:

- Cllr. D. Harse
- Cllr. H. Williams
- Cllr. M. L. Thomas

**To consider the appointment of Council's Internal Auditor for 2020/21**

It was proposed and seconded that Council reappoint the current post holder – Mrs Julie Richards.

**Community Council Budget & Financial Reconciliation**

The Clerk shared with Council a copy of Council's Budget for 2020/21.

Following discussion, it was agreed that Council work within the following values. It was also agreed that the Clerk report quarterly against these indicative budget lines, highlighting where significant under / over spend is likely.

Income		Expenditure	
Approx. C/F 31/03/2020 Mainstream	£19,265.08	Clerk's Salary & On Costs	£13,000.00
Precept	£35,000.00	Chairperson Allowance	£00,500.00
Anticipated VAT refund 2019-20	£03,219.82	Councillor Expenses (15 @ £1,500.00)	£02,250.00
		Summer Scheme	£00,000.00
		Telephone & Broadband	£00,400.00

	Room Hire		£00,300.00
	Insurance		£00,600.00
	Stationery & Postage		£00,500.00
	Website		£00,600.00
	Section 137 Grants		£05,000.00
	Dog Show		£00,000.00
	Christmas Events		£01,500.00
	Christmas Lighting		£10,000.00
	Audit		£00,600.00
	Furniture Replacement (Cabinets)		£00,250.00
	Defib Electricity		£00,100.00
Total	£57,484.90	Total	£35,600.00
Projected Balance Year ending 31.03.2021			£21,884.90

### Community Council Financial Position Year Ending 31<sup>st</sup> March 2020

The Clerk provided Council with a high-level overview of the financial position for the year ending 31<sup>st</sup> March 2020. Within his report, the Clerk advised Council that he projected a carry forward amount of £19,265.08.

### Section 137 Grant Aid Awards 2020/21

Following discussion, it was agreed the following values be retained for 2020/21.

- £300.00 Schools (6)
- £200.00 Mayors Appeal
- £100.00 Local Groups (which include Children) i.e. Brownies / Guides
- £075.00 Local Groups (excluding Children). i.e. Community Centres
- £050.00 Out of Area / National Charities (as agreed by Council).

### Independent Remuneration Panel Recommendations 2020/21

The following determinations were approved / accepted by Council.

Determination and Determination Number	Council Decision
<b>42</b> All Community and Town Councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses	Accepted as required.
<b>45</b> Community and Town Councils can make	Approved for Council/Councillor

payments to each of their members in respect of travel costs	agreed travel to named meetings as determined by Council.
<b>46</b> If a Community or Town Council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members.	Approved for Council/Councillor agreed overnight attendance to named meetings as determined by Council. To include the potential for a subsistence payment as appropriate.
<b>48</b> All Community and Town Councils must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month.	Accepted as required.
<b>49</b> Community and Town Councils can provide a payment to the Chair of the Council up to a maximum of £1,500.	Approved for payment of £500.00 to the Chair of Council to undertake / recompense for commitments of the Chair. Moved. Not to be paid in 2020/21 owing to a reduced list of diary commitments impacted by Covid19.

### **Governing Body Vacancies**

To consider the appointment of representatives on the following Governing Bodies.

- a) Ysgol Y Llawnt Primary School  
Proposed and Seconded Cllr. A. Davies
- b) Bryn Awel Primary School  
Proposed and Seconded Cllr. J. Hughes

Moved. Clerk to write to Irene Davies, at EAS Caerphilly to notify of the relevant changes.

### **Armistice Day Parade Arrangements 2020**

Following discussion, it was agreed the following Councillors would lay wreaths over the weekend of Saturday 7<sup>th</sup> and Sunday 8<sup>th</sup> November 2020 – attendance at parades / ceremonies dependant on prevailing social distancing and/or lockdown rules and conditions.

- a) Rhymney War Memorial. Cllr. M.L.Thomas
- b) Abertysswg War Memorial. Cllr. L. Gronow
- c) Pontllytyn War Memorial. Cllr. G/P.Oliver
- d) Princetown Memorial Bench. Cllr. J. Hughes

Moved. Clerk to distribute wreaths in readiness for the event/s.

Moved. Clerk to fix a small number of lamppost poppies in Abertysswg, Pontllytyn and Rhymney approximately one week ahead of Armistice weekend.

**Clerk's Remuneration 2020/21**

Owing to difficulties in discussing that matter virtually and in the presence of the Clerk, it was moved, this item be deferred to May 2021. Council agreed that any amendment to entitlement what subsequently be effective from 6<sup>th</sup> April 2020.

**Meeting Closed at 8pm.**