

## RHYMNEY COMMUNITY COUNCIL

Minutes of the last meeting of the above Community Council held at Abertysswg Community Centre on Thursday 10<sup>th</sup> February 2022 at 6pm.

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### Present

Cllr. J. Bevan (Chairperson)	Cllr. L. Gronow
Cllr. D. Harse	Cllr D. Bradley
Cllr. L. Dykes	

### Attended Late (owing to confusion over revised start time of meeting)

Cllr. C. Cuss	Cllr. J. E. Hughes
Cllr. G. Oliver	Cllr. A. Power

### Absent

Cllr. A. Davies	Cllr. H. Williams
Cllr. M. Powell	Cllr. D. T. Williams
Cllr. M. L. Thomas	Cllr. S. Rees

### In Attendance

Mr. G. Williams	Clerk to the Council
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In the absence of both the Chair and Vice-Chair, Cllr. J. Bevan was installed as Chairperson for the meeting.

### 55 Minutes / Apologies

The minutes of the meeting held on Thursday 13<sup>th</sup> January 2022, previously circulated to Members were accepted as an accurate record and signed by the Chairperson Cllr. J. Bevan

Apologies for absence were received from Cllr. A. Davies, Cllr. H. Williams, Cllr. M. Powell, Cllr. D. T. Williams, Cllr. M. L. Thomas, and Cllr. S. Rees

Apologies for absence were also received from colleagues at Gwent Police.

### 56 Declarations of Interest

56.01 Cllr. J. Bevan declared an interest in all matters related to Planning. Cllr. J. Bevan remained present but took no part in the discussion / decisions agreed by Council.

### 57 Matters Arising

57.01 Minute No 46.02 & 49.02. Santa on the Fire Engine Event 2021

Council again requested the Clerk to pursue the matter discussed at the previous meeting and to establish whether a formal apology and retraction would be appropriate.

57.02 Minute No 49.03 Sponsored Panto 2021

The Clerk confirmed receipt of a further letter of thanks from the Grange Hospital following Council's distribution of section boxes, a consequence of the event cancellation.

58 **Planning Applications**

The Clerk confirmed that two applications for planning had been received since the last meeting of Council.

**Planning Application. 22/0027/FULL**

Site Area. 264m

Location. 1 Nursery Crescent, Rhymney, Tredegar, NP22 5JT

Proposal. Erect single storey side extension at 1 Nursery Crescent, Rhymney, Tredegar, NP22 5JT

Decision. Council raises no objections to this proposal.

**Planning Application. 21/1183/FULL**

Site Area. 620m

Location. Plot 9 Former Maerdy Car Sales, Maerdy House, Wellington Way, Rhymney.

Proposal. Erect 4-bedroom detached dwelling at Plot 9 Former Maerdy Car Sales, Maerdy House, Wellington Way, Rhymney.

Decision. Council raises no objections to this proposal.

59 **Approval of Community Council Cheques and Payments**

The attached list of Community Council cheques and payments was approved by members and amounted to **£05,349.82**.

60 **Correspondence**

60.01 HMRC

Full Payment Submission for period ending 5<sup>th</sup> February 2022 (Clerk).

Moved. Noted on file.

60.02 Lloyds Bank

Receipt of Sheet for period to 10 January 2022 from Account x0x7x0x1

Receipt of Sheet for period to 10 January 2022 from Account x6x4x9x0

Receipt of Sheet for period to 10 January 2022 from Account x0x7x1x5

Invoices. For banking to 9<sup>th</sup> December 2021 and 9<sup>th</sup> January 2022

Moved. Noted on file and for finance file.

Moved. Autopayment.

60.03 Wales Audit Office – End of Year Audit.

Completion and Certification of the Annual Audit for the year ended 31<sup>st</sup> March 2021.

The Clerk advised Council that the external auditor's report stated that on the basis of their review, the information contained in the annual return is in accordance with the Auditor General for Wales' requirements and no matters of concern have been highlighted.

Moved. Clerk to conclude associated activities, including the completion of the publication of conclusion of audit and satisfaction survey.

60.04 Centregreat Limited.

Invoice for Installation and Removal of Christmas Lighting in 2021/22.

Moved. Payment.

60.05 Western Power Distribution.  
Temporary Unmetered Connection for Festive Period 2021/2022.  
Moved. Clerk to forward to colleagues at Centregreat Limited for completion and return.

60.06 Caerphilly CBC  
Draft Budget Proposal 2022/23  
Moved. Noted on file.

60.07 Letter from Mr. Roy Guy  
Letter advising Council of 36" x 20" Oil Painting of Idris Davies and a request to consider its hosting in the community area.  
Moved. Clerk to work with Mr. Guy and Caerphilly CBC (Libraries) to explore the potential to house / place on display at Rhymney Library.

**61 Report of the Clerk**

**61.01 Payments and Invoices**

The Clerk read aloud the payments / invoices for approval.  
Moved. All payments were approved by Members.

**61.02 Queen's Platinum Jubilee / June 2022**

Following discussion, it was agreed the Clerk cost the:

- o purchase and installation/removal of street bunting through the High Street of Rhymney (from Pen-y-dre to the Fire Station), the Green and surrounding areas of Abertysswg, and the Square and surrounding areas of Pontlottyn; and

- o purchase of a Gas Fuelled Beacon and associated paraphernalia

Moved. Clerk to used outline / draft costs to support an application for grant assistance from the Pen Bryn Oer Community Benefit Fund.

Moved. Clerk to agenda for discussion at the March/April meeting of Council

**61.03 Quarter 3 2021.22. Financial Report (Expenditure)**

The Clerk provided Council with a detailed report of the financial expenditure incurred during Quarter 3 of 2021/22 (October to December 21). Within his report, the Clerk advised Council of the following expenditure values, all of which are in line with profiled expenditure agreed within Council's agreed budget for 2021/22.

Moved. Noted on file.

<b>Expenditure</b>					
<b>Type</b>	<b>Lower Estimate</b>	<b>Upper Estimate</b>	<b>Actual</b>	<b>Percentage of Budget</b>	<b>Explanation</b>
Clerk's Salary & On Costs	£13,500.00	<b>£15,500.00</b>	£11,806.73	76.17%	On profile
Chairperson Allowance	£00,500.00	<b>£00,500.00</b>	£00,000.00	0.00%	Potential to pay in (Q4)
Councillor Expenses (15 @ £1,500.00)	£02,250.00	<b>£02,250.00</b>	£00,120.00	5.33%	Potential to pay in (Q4)

Summer Scheme	£00,000.00	<b>£08,000.00</b>	£06,000.00	75.00%	Efficiency of £2000.00 owing to Caerphilly CBC funding Sub-Scheme.
Telephone & Broadband	£00,400.00	<b>£00,400.00</b>	£00,278.26	69.5%	On profile
BT Meet Me Virtual Meeting	£00,000.00	<b>£00,550.00</b>	£00,338.50	61.55%	On profile
Room Hire & Storage	£00,300.00	<b>£00,300.00</b>	£00,000.00	0.00%	Not yet invoiced (Q4)
Insurance	£00,575.00	<b>£00,575.00</b>	£00,000.00	0.00%	Not yet invoiced (Q4)
Postage	£00,200.00	<b>£00,200.00</b>	£00,115.54	57.77%	On profile
Stationery	£00,250.00	<b>£00,250.00</b>	£00,208.71	83.48%	On profile
SLCC Membership	£00,166.00	<b>£00,166.00</b>	£00,166.00	100.00%	On profile
ICO Membership	£00,040.00	<b>£00,040.00</b>	£00,040.00	100.00%	On profile
Website	£00,240.00	<b>£00,240.00</b>	£00,240.00	100.00%	On profile
Section 137 Grants	£05,000.00	<b>£05,000.00</b>	£02,850.00	57.00%	On profile
Dog Show	£00,000.00	<b>£00,000.00</b>	£00,000.00	0.00%	No plans in 2021/22
Halloween Events	£00,100.00	<b>£00,100.00</b>	£00,000.00	0.00%	Efficiency of £100.00
Christmas Events	£01,500.00	<b>£02,500.00</b>	£00,751.63	30.00%	Potential Efficiency in (Q4)
Christmas Lighting	£09,000.00	<b>£09,000.00</b>	£04,232.09	47.00%	Centregreat Invoice Outstanding (Q4)
Christmas Electricity	£00,100.00	<b>£00,150.00</b>	£00,000.00	0.00%	Not yet invoiced (Q3)
Audit	£00,500.00	<b>£00,500.00</b>	£00,200.00	40.00%	Internal Audit Paid External Audit Q3
Poppy Replacement (100)	£00,300.00	<b>£00,300.00</b>	£00,300.00	100.00%	On profile
RBL Wreaths	£00,075.00	<b>£00,100.00</b>	£00,080.00	80.00%	Efficiency of £20.00
Defib Electricity (4x £25.00)	£00,100.00	<b>£00,100.00</b>	£00,000.00	0.00%	Not yet invoiced (Q3)
Bank Charges	£00,170.00	<b>£00,170.00</b>	£00,000.00	0.00%	Collated at EOY
Memorial Stone		<b>£02,500.00</b>	£02,500.00	100.00%	On profile

#### 61.04 Community Council Draft Budget

The Clerk shared with Council a draft copy of Council's Expenditure Budget for 2022/23. Following discussion, it was agreed that Council work within these values.

Income		Expenditure		
		Type	Lower Estimate	Upper Estimate
Approx. C/F 31/03/2022	£24,000.00	Clerk's Salary & On Costs	£14,500.00	£15,500.00
Precept	£35,000.00	Chairperson Allowance	£00,500.00	£00,500.00
Approx. VAT refund 2021-22	£01,400.00	Councillor Expenses (15 @ £1,500.00)	£02,250.00	£02,250.00
Grant (Prospective)*	£02,000.00	Spare	£00,000.00	£00,000.00
		Summer Scheme	£06,000.00	£06,000.00
		Telephone & Broadband	£00,400.00	£00,400.00
		BT Meet Me Virtual Meeting	£00,000.00	£00,500.00* Equipment
		Room Hire & Storage	£00,600.00	£00,600.00
		Insurance	£00,575.00	£00,575.00
		Postage	£00,200.00	£00,200.00
		Stationery	£00,250.00	£00,250.00
		SLCC Membership	£00,166.00	£00,166.00
		ICO Membership	£00,040.00	£00,040.00
		Website	£00,240.00	£00,240.00
		Section 137 Grants	£05,000.00	£05,000.00
		Halloween Events	£00,100.00	£00,100.00
		Town & Community Council Membership	£00,100.00	£00,200.00
		Christmas Events	£01,500.00	£02,500.00
		Christmas Lighting	£09,000.00	£09,000.00
		Christmas Electricity	£00,100.00	£00,150.00
		Audit	£00,500.00	£00,500.00
		RBL Wreaths	£00,075.00	£00,100.00
		Defib Electricity (4x £25.00)	£00,100.00	£00,100.00
		Election (Recharge)	£00,000.00	£04,000.00
		Queens Jubilee	£00,000.00	£02,500.00
Total	<b>£62,400.00</b>	Total	£42,196.00	£51,371.00
Projected Balance Year ending 31.03.2023			<b>£20,204.00</b>	<b>£11,029.00</b>

#### 61.05 Community Council Precept 2022/23.

Following discussion, it was agreed that Council would continue to freeze the Community Council precept at £35,000.00 for 2022/23

Moved. Clerk to notify Mrs. N. Roberts, Interim Head of Corporate Finance as appropriate.

**Date of Next and Future Meetings / Events**

- Community Council Thursday 10<sup>th</sup> March 2022 at 6pm
- Community Council Thursday 14<sup>th</sup> April 2022 at 6pm
- Community Council Thursday 12<sup>th</sup> May 2022 at 6pm (AGM)
- Community Council Thursday 9<sup>th</sup> June 2022 at 6pm

**Meeting Closed at 7pm**

\_\_\_\_\_ **Chairperson**